

Constitution and Bylaws of The Anglican Order of Saint Patrick

Preamble

We the believers of The Anglican Order of Saint Patrick do hereby declare and establish this constitution to preserve and secure the principles of our faith, and to ensure that this body may be governed in an orderly manner. This constitution will preserve the liberties of each individual member of the Order and the freedom of action of this body in its relation to others be it, jurisdictions, diocese, churches, or individuals. We also will maintain the historical traditions of the church in relationship to the seven sacraments and will maintain conformity and consistency with the orthodox Anglican traditions and Anglican Order of Saint Patrick.

I. Name

The name of this Order shall be The Anglican Order of St. Patrick.

II. Motto

Totus Tuus (Totally Yours) was selected as the motto of the Order since as Religious, we give ourselves totally to Christ for the work of His Church.

III. Purpose

The purpose of the Order shall be to assist the Church in proclaiming the Gospel of Jesus Christ to all the world, by sharing the good news and planting churches. The Order is dedicated to serving the Church and uses the ministries of both married and single persons to attain this goal. Communities / Chapels may be established under the Anglican Order of Saint Patrick at the will and discretion of the Abbot / Prior. Members provide for their own living quarters and obtain their livelihood through secular or religious employment.

- Our mission within the order is to foster a contemplative prayer life of the Brothers and Sisters. We devote ourselves to prayer for the Church, its clergy, and members. We also devote ourselves to “Holy Works” for the Church.

- We encourage the Brothers to obey their call if they have one, such as lay readers, ushers, and wardens. We encourage our Sisters to do the same with their calling such as Altar Guild work, helping women and children by teaching Church school, music, or any other permissible things where their talents may be applied. We encourage all to be involved in some type of small group study, outreach into the community and plant churches. This is the Blessed teaching of our Blessed Father Benedict, “Ora et Labora” which means pray and work. Therefore, we are both a contemplative Order and a working Order.

The function of the Order is to strengthen the Church by first giving ourselves to God, and then to give prayerful support, encouragement, and assistance to the Church, to other members of the Order, and others not of the Order. Members of the Order give their whole lives to Christ and His Church by devoting themselves to contemplative prayer for His Church, and to service to help build and support it.

- The primary work of the members of the Order is to spread the Good News of the Lord Jesus Christ, and to witness to the love of God. A member will fully develop those talents given him or her by God, i.e. in liturgy, music, education, art, etc .. He or she shall use these talents to the best of their ability in the diocese, parish, or mission in which he or she is a member.
- Second, part of our witness as Christians is to be responsible individuals, to at all times set a good example. Therefore, members of the Order are expected to be diligent and honest in their secular or religious employment, if married, faithful in the support of their families, and in every way an upright citizen.
- Third, members are encouraged to be faithful, in as much as their secular work will allow, in the attendance of services at their local parish. Members are also encouraged to use their own personal form of prayer, the Daily Office, prayer books, spiritual readings, retreats, etc.

All members should place prayer as their number one priority. It is the purpose of the Order to deepen the spiritual lives of its members, thus preparing them to preach and teach Jesus Christ to the world. We cannot present the Living Water if we ourselves are a dry well.

IV. Our Covenant

Having been led, as we believe by the Spirit of God, to receive Jesus Christ as our Lord and Savior and, on the profession of our faith, having been baptized in the name of the Father, and of the Son, and of the Holy Spirit, we do now, in the presence of God, and this assembly, most solemnly and joyfully enter into covenant with one another as one body in Christ.

We promise, by the aid of the Holy Spirit, to walk together in Christian love; to strive for the advancement of this church, in knowledge, holiness, and comfort; to promote its prosperity and spirituality; to sustain its worship, ordinances, discipline, and doctrines; to contribute cheerfully and regularly to the support of the ministry, the expenses of the church, the relief of the poor, and the spread of the Gospel to all peoples through all nations.

We will be zealous in our efforts to advance the Kingdom of God and Our Savior by maintaining family and personal devotions daily; providing Christian education for our members and families; seeking the salvation of family and acquaintances; living above reproach in the world; being just in our dealings, faithful in our commitments and exemplary in our actions; avoid gossip and excessive anger; abstaining from any encouragement of / or indulgence in any enslaving habits, such as illegal drugs, pornographic material, etc.

We will watch over one another in brotherly love; remember one another in prayer; aid one another in sickness and distress, cultivate Christian sympathy in feeling and Christian courtesy in speech; be slow to take offense, but always ready for reconciliation without delay.

V. Vows of the Order

The vows of the Order are the traditional Benedictine vows which are Obedience, Stability, and Conversion of life. Members owe Obedience to God the Father, God the Son, and God the Holy Ghost, acknowledging Jesus Christ as their Lord and Savior. They also owe obedience to the articles of faith contained in Scripture, the Creeds, the Anglican Thirty-Nine Articles of Religion, the Catechism, and the Canons of the Church as well as all Bishops, other Ministers who shall have their Cure over them, and the Abbot / Prior and other superiors of the Order.

Stability means to be constant in all of our ways. St. James says that a double minded man is unstable in all his ways. Therefore, if we are to be faithful to our calling, we must always be constant. We must never waiver from our goals in the spiritual life. When we fully recognize this,

we refrain from committing to those things which we can't keep, and we cease to be like a leaf tossed about by the wind.

Conversion of Life is necessary to all peoples. Until we have been perfected in the Beatific Vision, we are always on a road to constant conversion. Through grace, we daily must convert or change from our own twisted nature, to that in which Christ would have us to be.

Bylaws

The foregoing, The Anglican Order of Saint Patrick, adopts the Articles hereto attached as Bylaws as their order for governance.

ARTICLE 1

Authority Acknowledged

All members accede to the doctrine, discipline, worship, Constitution and Bylaws of the Anglican Order of St. Patrick and acknowledges its authority. Also, the Anglican Order of St. Patrick acknowledges the Constitutions and Canons of the United Episcopal Church of North America and Missionary District of the East of the United Episcopal Church of North America as providing Episcopal oversight, acknowledge their authority as given by being an organization under the United Episcopal Church of North America.

ARTICLE 2

Rule & Ritual

The documents by which the members of the Order shall be governed are the Rule and the Ritual of the Order. Amendments to the Rule must be submitted to the Abbot / Prior in writing and require a two-thirds majority vote of the Professed Members. Amendments shall be placed before the membership no later than one month after receipt. All voting shall be done through the secret ballot. The ballots shall be tallied by the Abbot / Prior in the presence of the Council or someone appointed by the Council to act as Judges of Election. The Abbot / Prior shall assign the final date that ballots will be accepted and must report the results of all balloting no later than two weeks after that date. The final interpretation of the documents of the Order shall rest with the Abbot / Prior and the Council.

ARTICLE 3

Episcopal Visitor

The Episcopal Visitor shall be a Bishop of the Jurisdiction the Order is attached to, or a Bishop of a Church in full communion with the Jurisdiction the Order is attached to. The Presiding Bishop of the Jurisdiction the Order is attached to, must give full consent to any Bishop from outside the Jurisdiction of the Jurisdiction the Order is attached to, to become the Episcopal Visitor. The Abbot / Prior will report to the Visitor from time to time on the work of the Order. The advice and counsel of the Visitor will be sought when any professed Member is being considered for release.

ARTICLE 4

The Abbot / Prior of the Order

If the Order is under 12 members than the head of the order shall have the title of Prior. Once the order is over twelve members the head of the order will have the title of Abbot. The Abbot / Prior shall be a Priest or Bishop of the Jurisdiction the Order is attached to, subject to a two-thirds majority vote of the Professed Members. The election will be presented to the Episcopal Visitor to obtain his consent. Should it become necessary to seek removal of the Abbot / Prior, a petition signed by two-thirds of the Professed Members must be achieved. This will be presented to the Visitor to obtain his permission to affect the removal.

Term of Service:

1. The Abbot / Prior is first elected to a 2-year term. After the 2-year term if the individual is reelected again to serve as Abbot / Prior that term will be for 4 years. After that, they can be elected to one more 4-year term. An individual can serve a total of 10 years as Abbot / Prior.
2. After serving 10 years as Abbot / Prior, the individual may retain title of Abbot / Prior emeritus.
3. Maximum age of Abbot / Prior is 75.

The Duties of the Abbot / Prior:

1. The Abbot / Prior shall lead the members using the example set by our Lord by seeking, through prayer and meditation, the guidance of the Holy Ghost. He shall also seek the counsel of the Episcopal Visitor.

2. 2.The Abbot / Prior shall serve as Chairman at any meeting of the Order. He may not vote in any balloting except to break a tie.
3. 3.After receipt of all Ember-tide reports, the Abbot / Prior shall send to all the Members a pastoral letter summarizing the activities of the members.
4. 4.The Abbot / Prior, in consultation with Council, shall have the final voice on admissions and separations of any member.
5. 5.The Abbot / Prior shall appoint one Brothers as members of the Council. Each serves at the pleasure of the Abbot / Prior.

ARTICLE 5

Chapel(s)

Under the Canons of the United Episcopal Church of North America. Canon 54 Sec. 1. “A Religious Community of men or of women desiring the official recognition of the Church shall submit its Rule and Constitution to the Bishop Ordinary of the Diocese, Missionary District, or other place under Ecclesiastical jurisdiction wherein the Mother-house of the Community is situated; and upon the granting of official recognition in accordance with Canon 13” and Canon 13 Sec. 5. “One or more Chapels shall be established by each Religious Community officially recognized by this Church.”

The Anglican Order of Saint Patrick will designate one of its Chapels as the Mother House, usually the home Chapel of the Abbot / Prior, per the Canon of the Church. The Order also may plant as many Chapels as the council sees fit for the mission of the Order.

ARTICLE 6

The Prior / Prioress Chapel

A chapel after growing to five members may elect a Prior or Prioress of the house. They are subject to a two-thirds majority vote of Novice and / or Professed Members of the Chapel. Election is subject to approval by the council and Abbot / Prior of the Order. They serve at the will of the Abbot / Prior of the Order and may be removed by the Abbot / Prior of the Order at will. Election of Prior or Prioress is elected to a 2-year term and maybe reelected to as many 2-year terms as the Chapel chooses. A Prioress can be elected when there are five women Novice

and / or Professed Members in the whole Order, they all do not have to be members of the same Chapel. A Prior elected of a Chapel would be the Brother in Charge. See Chapel Bylaws.

ARTICLE 7

Meetings of the Order

The entire membership of the Order should meet for spiritual retreat, business, and fellowship no less than once a year. The location and schedule shall be decided upon by the Abbot / Prior and his Council with consultation of the Visitor. Members of the Order shall be notified at least 120 days in advance. At the request of a majority of the members, additional meetings may be held. Members of the Order living in close proximity to each other are encouraged to meet together as often as possible for fellowship and devotions.

ARTICLE 8

Membership

Eligibility and Membership:

Any baptized and confirmed communicant in good standing of "An Anglican Church in Apostolic Succession" (Does not need to be in communion with the Jurisdiction the Order is attached to), provided they are at least 21 years of age and has the conviction that he or she is called to the Religious life. That person must profess openly that they believe in the Sanctity of Marriage that is between One Man and One Woman, the Male Character of Holy Orders and the Evil of Abortion. "The right to admit candidates to the Novitiate belongs to the Abbot / Prior. "Mindful of this responsibility to the Church and to the Order, the Abbot / Prior should, after examination and prayerful consideration, admit only those candidates who exhibit the character and maturity necessary for entering the Religious life. The character and maturity of applicants should be examined by those who have the education and expertise in that field. Recent converts should not be admitted until their constancy has been firmly established.

"In accordance with the above requirements, and any others that from time to time may be deemed necessary, it shall be required of all applicants:

1. Names of three references; pastoral, parochial, and personal.
2. A complete resume or biography.
3. A personal interview with the Abbot / Prior or a deputy appointed by the Abbot / Prior

4. Criminal Background Check (Please explain any criminal record to the Abbot, this does not automatically exclude you from joining the Order)
- A person shall have been invalidly accepted and will be subject to immediate release if any information given by him or her on their application or interview is proven false or misleading.
 - An applicant duly accepted by the Abbot / Prior shall be so informed, in writing, and shall become a Postulant until investiture, when Novice status is granted.
 - A Novice may be released at his or her request, or be released at any time for just cause by the Abbot / Prior

Separation from the Order:

A Brother or Sister under Professed vows may, at the discretion of the Abbot / Prior, be granted dispensation. During this period, the Brother or Sister remains subject to their sacred bond, but loses their voice and vote. They may not wear the habit Upon completion of the specified period of dispensation, the Brother or Sister may either return to the Order or ask for release.

Cause or reason for release may include, but are not limited to:

1. Request by the Brother or Sister:
2. Refusal to abide by the Rule of the Order:
3. The public profession of apostasy and or heresy.
4. Being the cause of scandal to the Order or the Church.

Proceedings for release may be initiated by the Abbot / Prior or by the Brother or Sister. In the latter case, the Brother or Sister submits their request in writing, and the Abbot responds in writing within one week. Release is made of Professed Members only after consultation of the Council and Episcopal Visitor:

Release automatically abolishes Religious Vows thereby returning the Brother or Sister to the secular state.

ARTICLE 9

Levels of Membership

There are several stages in the development of each member:

- The first stage is that of Postulant. This is one who has made application to the Abbot / Prior, been accepted to the Order, and awaits investiture as a Novice. The Postulant length is at the will of the Abbot / Prior, typically 4-6 months.

- The second stage is that of Novice. This is one who vows to a testing period of two years. These vows are taken in the presence of the Abbot / Prior, or a priest appointed by the Abbot / Prior. The purpose of the Novitiate is to allow the Order to determine if the candidate has a true vocation, and for the candidate to discern if God is calling him or her to the Religious life. This is also a time of study, including, but not limited to: Monasticism, Scriptures, Anglicanism, Liturgical Worship, etc. Also, service is required in your church and community.
- The third stage is that of a Professed Member. This is one who takes final vows of the Order. These vows are taken in the presence of the Abbot / Prior. These vows can only be rescinded by Council.

At the conclusion of the Novitiate, the Council will either propose that the candidate become a Professed Member or advise the candidate that he or she is unsuited for the Religious Life and therefore is no longer a member of the Order. A Novitiate may appeal to the Abbot to continue as a novice until the Council feels they are ready to be a Professed Member.

ARTICLE 10

Ember-tide Reports

Each member shall report their apostolic activities in writing to the Abbot / Prior at the end of each Ember-tide. Any address or telephone number changes should also be noted in this report

ARTICLE 11

Oblates of the Order

From time to time there may be both men and women who wish to associate themselves with the Order, but not take any vows. These are called Oblates. They obligate themselves to live as much of the Rule as they can, to pray for the Order and its work, and to become stronger Christians following the commandments of Christ and the Rule of the Order. They are remembered in the prayers of the Members daily as a strong branch of the Order. Oblates are received into the Order under the direction of the Abbot / Prior, they are not required to take any vows or wear a habit.

ARTICLE 12

The Habit

- The Habit of a Professed Brother shall be a solid Flax Cassock Alb with Hood extending to the ankles. It shall be girded about by a rope cincture of flax worn on the right side. There shall be a black scapular worn over the cassock alb.
- The Habit of a Brother Novice shall be a solid Flax Cassock Alb with Hood with extending to the ankles. It shall be girded about by a rope cincture of Flax worn on the right side.
- The Habit of Novice and Professed Sisters shall be the same as the Brothers, however, omitting the hood on the scapular, and adding a black veil (color can vary upon approval).
- The Habit of a Deacon or Priest Professed Brother **maybe** a solid black Cassock Alb extending to the ankles. It shall be girded about by a rope cincture of black worn on the left side. There shall be a black hooded scapular worn over the cassock alb. A Novice Deacon or Priest Brother **maybe** a solid black Cassock Alb extending to the ankles. It shall be girded about by a rope cincture of black worn on the left side.

(A Priest should wear their rope cincture on the left side of the habit to denote their holy office.)

The habit should be worn only when a member is the Officiate or an assistant at the Holy Eucharist, at the Choir Offices, or in accordance with the wishes of the Parish Priest. The habit should also be worn at all meetings of the Order or at other meetings as suggested by the Abbot and his Council.

ARTICLE 13

Street Dress or Work Habit

Regular secular dress is worn during daily occupations. While performing Church related works outside of the Church such as visiting the sick, prisons, nursing homes, or other such good works, the Brother or Sister may choose to wear the medal of St. Patrick. Priests of the Order shall consider the work habit to be the normal attire worn by the clergy as directed by the Ordinary, i.e. black suit, collar, cross, etc ..

ARTICLE 14

Approval of Habits

All Habits must be approved by the Abbot before purchase and before wearing them. This is to make sure that all the Brothers and Sisters are dressed alike as best as possible, and in accordance

to the Rule of the Order and the Canons of the Church. The Abbot / Prior may also approve some suitable alternative from time to time for reasons of finances and or appropriateness.

ARTICLE 15

Of the Title of Brother or Sister

Upon reception into the Novitiate, a Novice shall be entitled to use the title "Brother" or "Sister" and to sign their name, Nov. O.S.P.. A Professed Member may sign his or her name, O.S.P .. Unless the member specifically desires and requests a religious name, he or she uses their own Christian name with the title "Brother" or "Sister". In cases of duplication, one may request to add a Saint's name to their own.

ARTICLE 16

Breviary of the Order

The official breviary of the Order shall be the 1928 Book of Common Prayer. All members should use this book as the primary book for the Daily Offices. The Anglican Breviary and The Anglican Office Book by St. Andrew Academy is also approved for daily use. Additional Prayer Books may be used for secondary purposes with the approval of the Abbot. Any other books other than the 1928 BCP shall be used in "addition to" and not "instead of" the 1928 BCP. The preferred lectionary (psalms and lessons) is the 1789 American Book of Common Prayer and /or the 1871 Lectionary of the Church of England. That does not mean the 1928 cannot be used. Sext and Compline prayers may come from sources approved by the Abbot / Prior.

ARTICLE 17

Responsibility of Prayer

Prayer is the number one priority of the members of the Order. They should pray daily for the One Holy Catholic and Apostolic Church. They should remember in their prayers all Bishops, Priests, Deacons, Archdeacons, and Canons of the Jurisdiction the Order is attached to. They should pray for the Abbot / Prior and other religious superiors of the Order as well.

In the Anglican Tradition, the Daily Offices for Religious Orders should be Morning Prayer (Matins) at 6am, Evening Prayer (Vespers) at 6pm, and Compline at 10pm.

Having said this, it is impossible for members of this Order to observe these regulations. Members are required to pray the Offices of Morning and Evening Prayer From the 1928 BCP at a time that is suitable to their schedule. The key is to pray both of them daily faithfully, and to always mention the Church and its Servants in their prayers. If for extreme circumstances a member is not able to make use of the BCP on a certain occasion, some prayerful substitute would be in order at the permission of the Abbot / Prior.

Morning and Evening Prayer are the only requirements for prayer. There are many good devotions and prayer books available as well as prayer methods. These may be used, but only in addition to the requirements of the Order. However, anything other than the 1928 BCP must be approved by the Abbot / Prior before use. The purpose of an Order is that all live and act as a community of people. Therefore, for each to do their own thing would be repugnant to our calling as monastics Brothers and Sisters.

ARTICLE 18

Tithing

The Anglican Order of Saint Patrick will tithe a minimum of ten percent to be in compliant with the teaching of the bible. Inherent to the traditions of the Anglican Church the first ten percent of tithe goes to the United Episcopal Church of North America. We encourage all members of this Order to tithe ten percent of their income to God. It is recommend that Brothers and Sisters in the Order Tithe 9% to the church they attend and 1% to the Order. Brothers and Sisters attending a Chapel of the Order can tithe 10% to the Chapel. Tithing will be taught as a core principle of this Order.

- All Brothers and Sister wishing to be Professed my have letter from their place of worship that they are tithing. The Order does Not need \$ amount given. Just that their giving would be inline with someone tithing.

ARTICLE 19

Election and Terms of Council, Officers, and Delegates

1. Council Number. The council will be made up of 4 persons. One is the Abbot / Prior of the Order, one is appointed by the Abbot and two voted by members of the Order.

2. (a) Expired Committee Positions. Councilpersons shall be elected at each Annual Meeting of the Chapel from professed members of the Order. All elections are to be by secret written ballot, unless the election is by acclamation. Each ballot shall contain the printed name of every nominated candidate and space for the names of candidates who may be nominated from the floor. Each voting member must vote for the total number of candidates equal to the number of expired Council positions to be filled on each ballot. The election judges appointed by the Council shall tally the votes. The candidate(s) receiving the highest number of votes shall be elected to the Council. In the event that a tie vote leaves an election unresolved with respect to an expired Council position or positions, additional ballots shall be cast to resolve the tie for that position or positions until an election is declared. The Register shall announce the names of the winning candidates at the Annual Meeting and then publish the names of the winning candidates subsequent to the Annual Meeting. Name or names must be submitted to the Abbot for final approval.

(b) Unexpired Committee Positions. Vacancies on the Committee may be filled at any meeting of the Order from Professed members of the Order. Unless so filled, they may be filled by election of the Council until the next Annual Meeting. Election to an unexpired position will be conducted by separate nomination and ballot and shall apply only to the term of the unexpired Committee position. Name or names must be submitted to the Abbot for final approval.

All other conditions for an election apply.

(c) Qualifications of Electors.

All members who are novice or professed members shall be entitled to vote. Votes may be cast only by electors present in person at a meeting of the Order.

(d) Judges of Election.

The Council shall appoint one person to serve as judge of the elections. The judges shall decide qualifications of electors and of those elected to the Council prior to any vote. The judges of the election shall certify to the Register of the Council the results of the election and such certification shall be recorded in the minutes of the Council.

3. Terms.

(a) Council Members – Council persons elected to expired positions shall hold office until the third Annual Meeting following their election; those elected at Chapel Meetings to unexpired positions serve for the duration of the unexpired term; and all shall hold office until their successors are elected and have qualified. Any Councilperson whose three-year term expires at any Annual

Meeting shall not be eligible for reelection until the next succeeding Annual Meeting. Those who have fulfilled an unexpired vacancy are eligible for reelection. All Council positions must be staggered in order that terms maintain continuity of historical data. Term can be continues until enough professed members can rotate on Council

4. Chairperson. Councilperson are to be elected annually by the Committee from among adult Councilpersons. Chairperson shall be elected to a term of one year at a Council meeting following the Annual Meeting. Chairperson may not serve for more than three consecutive years unless three quarters of the Council votes to override this restriction.

5. Treasurer. The Treasurer shall be a professed member of the Order and shall be elected by the Council to a term of one year. The Treasurer may or may not be an elected member of the Council. The Treasurer may be elected to no more than three consecutive years and shall be ineligible for one year before reelection to that office unless a majority of the Committee votes to override this restriction.

6. The Register. The Register shall be a Novice or Professed member of the Chapel and shall be elected by the Council to a term of one year. The Register may or may not be an elected member of the Council. The Register may be elected to a no more than three consecutive years and shall be ineligible for one year before reelection to that office unless a majority of the Council votes to override this restriction.

7. Delegates to Diocesan Council. The Committee shall annually elect the appropriate number of delegates and alternates to Diocesan Council as required by the Diocese.

ARTICLE 20

Officers

1. Officers. The voting officers of the Council shall be the Abbot, Chairperson, and/if the Treasurer and Register are members of the Council.

2. Duties of Chairperson, Register, and Treasurer.

(a) Chairperson. It is the duty of the Chairperson to oversee The Anglican Order of Saint Patrick from an administrative position. To lead the Council in meetings. It is the duty of the Chairperson to make sure the Order is complying with Rules & Rituals as governed by this document. That Order's funds are used to provide for the continued growth and development of the Order and are

wisely spent. To make sure all members, chapels, committees, guilds, schools, etc are maintaining all records and directives of the Order and the Council.

(b) Register. It is the duty of the Register to care for the Order Record's, and to keep minutes of all Committee proceedings.

Registry, recording all baptisms, confirmations, marriages, deaths and funerals, and to keep all necessary membership records and the annual parochial report.

(c) Treasurer. It is the duty of the Treasurer to take charge of all offerings and other income, whether for operating expenses or designated for special purposes, (except for alms) as outlined by the Order, and to disburse these funds under the Council's direction. The Treasurer shall make a report thereof to the Council.

ARTICLE 21

Committee

1. Composition. The Committee consists of the Abbot / Prior of the Order, one is appointed by the Abbot and two voted by members of the Order, one of whom shall be identified as Chairperson.

2. Duties.

(a) It shall be the duty of the Order's Council to elect a Chairperson in cooperation with the Abbott / Prior. The Council shall cooperate with the Abbot / Prior for the promotion of the spiritual welfare of the Order; shall see that the Abbot / Prior is properly supported. Further, it shall be the duty of the Council to verify and help maintain the Rules & Rituals of the Order. That the running of the Order is maintained, and all requirements met by all. That Order's funds are used to provide for the continued growth and development of the Order and are wisely spent. To make sure all members, chapels, committees, guilds, schools, etc are maintaining all records and directives of the Order and the Council.

(b) It shall be the joint duty of the Council of the Order is to submit to the Abbott / Prior by the 1st of March the Annual Report for the preceding year and additional data as required by the Anglican Order of St. Patrick or the Abbot / Prior.

3. Meetings.

(a) The Council should meet in regular session at least quarterly throughout the year. Committee meetings are open to all members of the Chapel, except when the Committee votes to convene in executive session. All members of the Council must be present for a vote on any matters before

the Council. No member of the Council shall be permitted to vote by absentee ballot or proxy. The records of the Council shall be open to all members of the Order.

(b) The Council need not give notice of regular scheduled meetings or to specify a purpose. The Abbot / Prior or any two members of the Council may call a special meeting of the Council. The person or persons calling a special meeting must give notice where time permits of at least two weeks to each Council member of the time, place (if any), date and purpose of the meeting. No business shall be transacted at a special meeting except that specified in the notice. All meetings with dates and times must be submitted to the Chairperson no less than the two Sundays preceding for approval.

(c) The latest edition of Robert's Rules of Order shall govern all matters of parliamentary procedure not governed by canon or these Bylaws.

(d) A three quarters affirmative vote of the Council is required to approve any expenditures, contracts, projects or campaigns costing more than one thousand dollars (\$1,000.00). In such votes, no Council member is permitted to vote by absentee ballot or proxy. All expenditures over (\$1,000.00) must be submitted to the Council for approval.

4. Resignations. A member of the Council may resign at any time by tendering his or her resignation in writing to the Abbot/ Prior or to the chairperson. The Committee need not accept the resignation to be effective.

ARTICLE 22

Organizations

1. Commissions/Committees. The Council is supported by the work of commissions and committees, which are subject to the supervision and ultimate control of the Abbot / Prior and the Council. The Council may create and charge commissions or committees to undertake specific tasks in the governance of the Chapel. The Abbot, with the advice and consent of the Council, appoints the committee members, including the chairs. Each such commission or committee dissolves upon completion of its work.

2. Guilds and other Chapel Organizations. The Order may support and encourage guilds and other Order organizations to assist in its missions. These organizations report at least annually at the Council's annual meeting and are subject to the supervision and ultimate control of the Abbot / Prior and the Council..

3. Institutes of Learning. The Order may, in following the long monastic tradition of having schools of learning for its members and lay people can run institutes from elementary to graduate level education. These organizations report at least annually at the Council's annual meeting and are subject to the supervision and ultimate control of the Abbot / Prior and the Council.

4. Mission Society. The Order may start a mission society for planting churches and spreading the Gospel of Jesus Christ to the world. The mission society reports at least annually at the Council's annual meeting and are subject to the supervision and ultimate control of the Abbot / Prior and the Council.

ARTICLE 23

Gifts and Memorials

1. Fiscal Year. The fiscal year of the Chapel is the calendar year.

2. Funds.

(a) The handling of any or all of the cash, funds and investments of the Chapel, including the purchase, custody, sale and transfer of the same, may be delegated by the Council to the Chairperson, the Treasurer, either generally or as to specific instances, but subject to the ultimate direction and control of the Council.

(b) Gifts made to specific designated funds outside of the general operating budget including, but not limited to, guilds, commissions or ministries, often have constraints or conditions imposed by the donor restricting their use and should be segregated in bookkeeping records. Similarly, monies that have been set aside for a specific use outside of the general operating budget by the Council are designated and should be segregated in the bookkeeping records. Restricted and designated funds need not necessarily be held in separate accounts. Separate bookkeeping entries may be sufficient to maintain the segregation required of all restricted and designated funds. If restricted or designated funds are kept in a common interest-bearing account, care must be taken to allocate accrued interest properly among funds. In the event that separate funds do share the same account, special care must be taken so as to assure that the proper trustees, guilds and/or Commissions of each of those funds remain the sole authority in the recommended use of their funds subject to all applicable procedures related to disbursements including that any recommended expenditures in excess of one thousand dollars (\$1,000.00) must be approved by the Council. All expenditures over (\$1,000.00) must be submitted to the Abbot / Prior and the Council for approval.

3. Indebtedness. The Order shall have the authority to borrow money, provided that no indebtedness shall be incurred, renewed or extended by or on behalf of the Order without the express approval of the Committee. Any such indebtedness equal to or greater than one thousand dollars (\$1,000.00) requires an affirmative vote of three quarters of the Council. All indebtedness over (\$1,000.00) must be submitted to the Abbot / Prior and the Council for approval.

4. Books of Account. The Treasurer keeps proper books of account for the Order, prepares periodic interim financial statements at least [monthly] [quarterly], and prepares annual financial statements. The financial statements consist of a statement of financial position (balance sheet), a statement of activities (income statement) and a statement of cash flows. The financial accounts are to be maintained with generally accepted accounting principles

5. Annual Reports. An annual report of all business and financial matters of the Order, including the complete financial statements, shall be prepared by or under the direction of the Treasurer, approved by the Committee and distributed to the Order at least ten days before each annual meeting of the Chapel.

6. Gifts and Memorials. No object intended as a permanent addition to the property of the Chapel, or to be used for public worship, shall be accepted as a gift or memorial without the approval of the Abbot / Prior and the Council, subject to such conditions as they may prescribe. All objects so accepted may be altered, removed or disposed of when deemed necessary or appropriate by the Council. The names of the donors of and of the persons memorialized by such gifts and memorials, any terms and conditions of the gift and the dates of acceptance shall be preserved in the permanent records of the Order.

7. Real Property. All buildings of the Chapel and their contents shall be kept adequately insured.

ARTICLE 24

Other Church Records; Agents

1. Agents of the Chapel. The Chapel may delegate to the Abbot / Prior, or Chairperson or the Treasurer, generally or as to specific instances, due authority to execute and deliver, on behalf of the Order, such contracts, deeds, mortgages, notes, bonds, checks, drafts and other instruments and documents as the Committee may deem necessary or proper. Without a general or specific delegation of authority, residual authority shall lie with the Abbot / Prior, the Chairperson or the

Treasurer, or any of them. The Council may appoint such trustees, agents and representatives of the Order (including legal counsel) and delegate to them due authority to perform such acts and duties for the Order as the Council sees fit, consistent with these Bylaws and with Canons of the Anglican Jurisdiction it is associated with. Except as provided in these Bylaws or as specifically authorized by the Council, no Council member, officer or employee of the Order or any other person shall have the power or authority to bind the Order by any contract or transaction or to render it legally or financially liable for any purpose or in any amount.

ARTICLE 25

Worship Service

The standard for all worship services in the Order of St. Patrick is the 1928 Book of Common Prayer. But in addition to the 1928 Book of Common Prayer: the 1892 and 1662 Book of Common Prayer, and the An Anglican Prayerbook by the Prayerbook Society as approved.

The Anglican Missal May NOT be used, but supplements from the Missal may be used for a High 1928 Holy Communion Service. (See Approved Supplement)

ARTICLE 26

Bible

The standard Bible for the Order is the King James Bible. But in addition, the New King James Version may be used. Or any versions approved by the United Episcopal Church of North America.

ARTICLE 27

Music

The standard is the 1940 Hymnal. But in addition, any traditional Christian hymns may be used during the service and / or Monastic Chants. It shall be the duty of every The Brother or Sister in charge of worship or event to see that music is used in the Order as an offering for the glory of God and as a help to the people in their worship. To this end, the Abbot / Prior shall be the final authority in the administration of matters pertaining to music with such assistance as he may see fit to employ from persons skilled in music. It shall be his duty to suppress all light and unseemly music and all irreverence in the rendition thereof.

ARTICLE 28

Amendments to Bylaws

The Order may take action to adopt, amend or repeal these Bylaws at any meeting. Any such amendment requires a first reading of the proposed amendment and an affirmative vote of three fifths of the Order eligible to vote be present at the meeting to consider it for full adoption at the next meeting. No Council member may vote by absentee ballot or proxy. The Secretary shall record all amendments or repeals of these Bylaws by making the required changes on the Order's copy of the Bylaws and either noting the effective time of the change (and all other changes following the last restatement of the Bylaws) in a parenthetical following the amended or deleted Section or restating and certifying an amended and restated version of the then effective Bylaws.

ARTICLE 29

Exit from Jurisdiction to another Jurisdiction

The Anglican Order of Saint Patrick has the right leave the Anglican Jurisdiction it is associated with to join another Anglican Jurisdiction at any time and may leave with all property real and not real. The Anglican Order of Saint Patrick must call a whole Order eligible to vote must be called for by the Council and two thirds of voting members must agree to said departure. Notice must be given 60 days prior to the vote to the Episcopal Visitor of the Anglican Jurisdiction it is attached to.

The undersigned hereby certifies that the foregoing constitutes a true and correct copy of the Bylaws of The Anglican Order of Saint Patrick as adopted by the Council on August 31, 2022.

Name: _____

Signature: _____